Henderson State University - Withdrawing From University

This form only applies to the academic terms identified by the student

I am fully aware of how my financial aid will be impacted by my withdrawing from all enrolled courses. • Students with questions about financial aid should speak with the Office of Financial Aid. Students with federal aid (loans or Pell Grants) may also wish to speak with Scott Freeman in the Business Office before submitting their withdraw form.	☐ YES ☐ NO
I acknowledge I am still responsible for all costs associated with attending Henderson if my withdrawal is requested after the last day for a 100% refund. Calendar dates for refunds can be found on the academic calendar. • Students with questions regarding billing should contact Scott Freeman in the Business Office **before** submitting their withdraw form.	☐ YES ☐ NO
I have discussed my decision to withdraw with my academic advisor. • It is not required but **highly recommended** that students discuss their decision to withdrawal with an advisor (professional advisor or faculty advisor) before submitting the withdraw form.	☐ YES ☐ NO

Student Name: _____ **Student ID #:**_____
First Middle Last

Forwarding Address: _____
Street & Number State Zip Code Country

Phone Number: _____ **Effective Withdrawal Date:** _____
Month/Day/Year

I.D Returned: ☐ Yes ☐ No **Withdrawing From:** Fall 20___/Spring 20___/Pre-Sum 20___;/Sum I 20____/Sum II 20____

Reason for Withdrawing (*Please Select Only – The Selected Reason Only Applies to the Term/s Identified Above)*

☐	I am unsatisfied with the academic instruction I have received at Henderson.	*Code 17*
☐	I am unsatisfied with my academic performance at Henderson.	*Code 18*
☐	I am bored. There is not enough to do outside the classroom.	*Code 19*
☐	I am experiencing life circumstances outside of campus that are preventing my academic success.	*Code 20*
☐	I have health & safety concerns about the Henderson Campus.	*Code 21*
☐	I am unsatisfied with the social atmosphere of the campus.	*Code 22*
☐	I am withdrawing from the University due to financial reasons.	*Code 6*
☐	I am withdrawing from the University due to a military obligation.	*Code 13*
☐	I am homesick.	*Code 23*
☐	I am struggling to balance my work and school schedules.	*Code 24*
☐	I am withdrawing due to reasons concerning my status with the Athletics Department.	*Code 2*
☐	I am withdrawing for Medical Reasons	*Code 25*
☐	I decided not to attend Henderson this semester – but I have not transferred to another school.	*Code 12*
☐	I decided not to attend Henderson this semester – I have transferred to another school.	*Code 9*
☐	Other Reasons	*Code 10*

Residency Life Obligations: I understand I am obligated to properly check-out of the residency hall by 5:00 p.m. on the day indicated above as my "effective withdraw date." I understand I will be charged, on a pro-rated semester rate of room and board charges, based on the indicated date. Additionally, I understand failure to comply with the above obligations will result in my possessions being confiscated and disposed of, and that I will incur additional charges.

Student's Signature: _____ Res-Life Signature: _____ Today's Date: _____

Registrar's Office: I acknowledge that I am fully aware of all my obligations to Henderson State University.

Student Signature: _____ Today's Date: _____

STUDENT MUST SUBMIT TO REGISTRAR'S OFFICE